

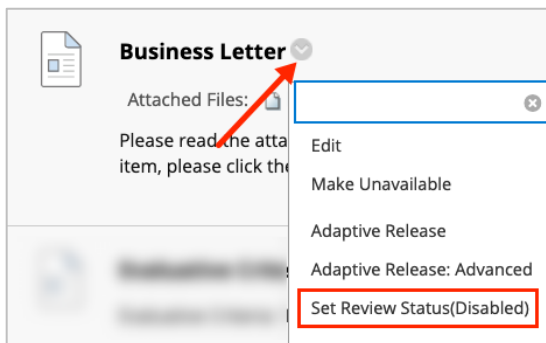
SETTING REVIEW STATUS

Setting review status allows instructors to indicate specific content items they want students to acknowledge that they have reviewed. This feature can be enabled for a particular item that students should access. Review Status details are visible through User Progress or the Performance Dashboard.

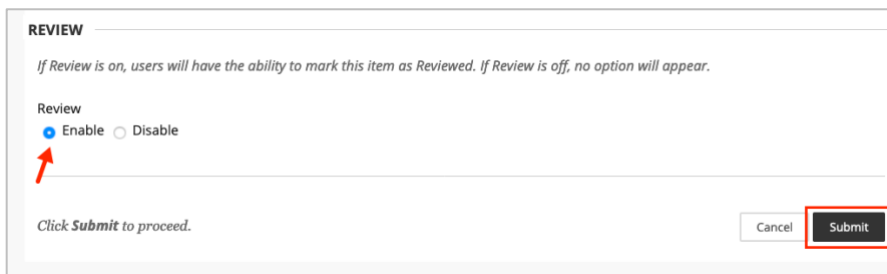
Instructions

Setting Review Status

1. Navigate to an item in ulearn. Click the arrow to the right of its name and select **Set Review Status**.



2. Select **Enable** to allow Review Status and click **Submit**.



3. Students will see Mark Reviewed below the item.



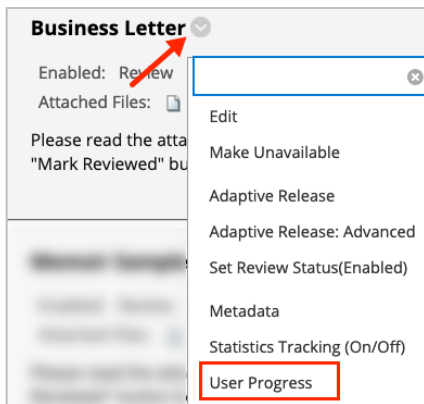
SETTING REVIEW STATUS

Note:

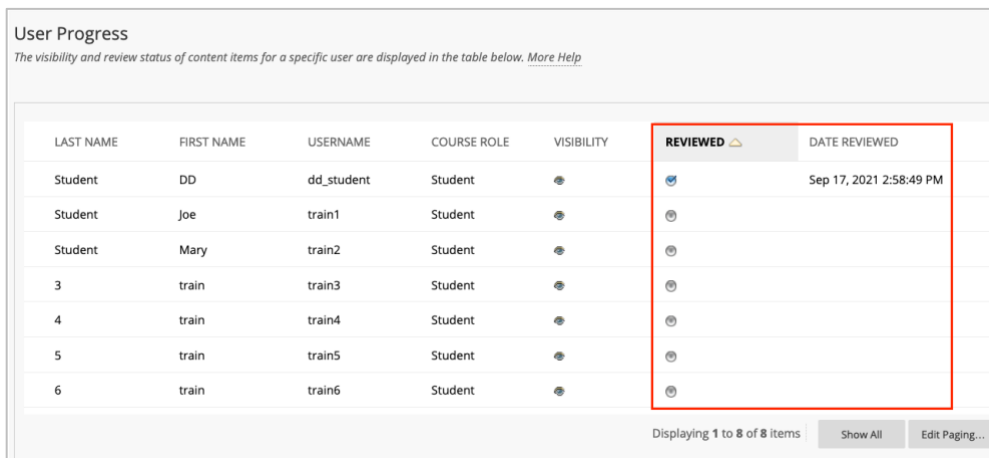
When using this feature, include instructions that the students should click "Marked Reviewed" on enabled items.

Review details through User Progress

1. Navigate to the item that has Review Status enabled. Click the arrow to the right of its name and select **User Progress**.



2. Items reviewed by a student will have a check mark in the Reviewed Column.



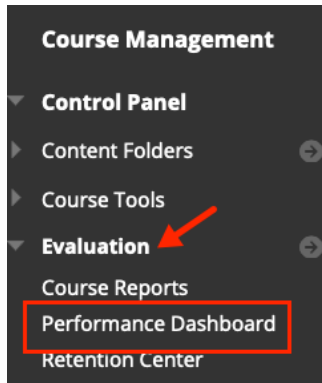
A screenshot of the "User Progress" section in a learning management system. It features a table with columns for user information and review status. The "REVIEWED" column contains checkmarks for the first two rows, indicating that those items have been reviewed. The "DATE REVIEWED" column shows the date and time for the first review. A red box highlights the "REVIEWED" and "DATE REVIEWED" columns.

LAST NAME	FIRST NAME	USERNAME	COURSE ROLE	VISIBILITY	REVIEWED	DATE REVIEWED
Student	DD	dd_student	Student	👁	☑	Sep 17, 2021 2:58:49 PM
Student	Joe	train1	Student	👁	👁	
Student	Mary	train2	Student	👁	👁	
3	train	train3	Student	👁	👁	
4	train	train4	Student	👁	👁	
5	train	train5	Student	👁	👁	
6	train	train6	Student	👁	👁	

Review details through Performance Dashboard

1. Click **Evaluation** on the left menu. Select **Performance Dashboard**.

SETTING REVIEW STATUS





2. Under the Review Status column, click on **the number** next to a student's name.

LAST NAME	FIRST NAME	USERNAME	ROLE	LAST COURSE ACCESS	DAYS SINCE LAST COURSE ACCESS	REVIEW STATUS
Student	DD	dd_student	Student	Sep 17, 2021 2:59:32 PM	0	1
Student	Joe	train1	Student	Never	Never	0
Student	Mary	train2	Student	Never	Never	0

3. The Review Status for all enabled items in the course is shown for the selected student.

Review Status: DD Student

The list below contains content items with the visibility status as well as review status for items that have Review turned on.

CONTENT ITEM	VISIBILITY	REVIEW STATUS
/Syllabus & Course Info/Business Letter		Reviewed
/Syllabus & Course Info/Memoir Sample		Not Reviewed