

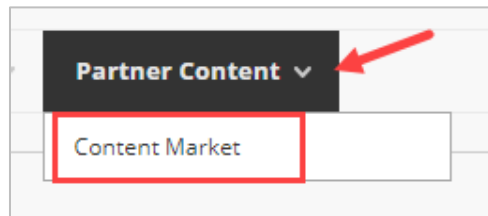
# LINKEDIN LEARNING: ADD A VIDEO

Search and add a LinkedIn Learning video directly into your ulearn course. For videos previously added to ulearn via Lynda.com, they will need to be readded to your course site with the steps outlined below.

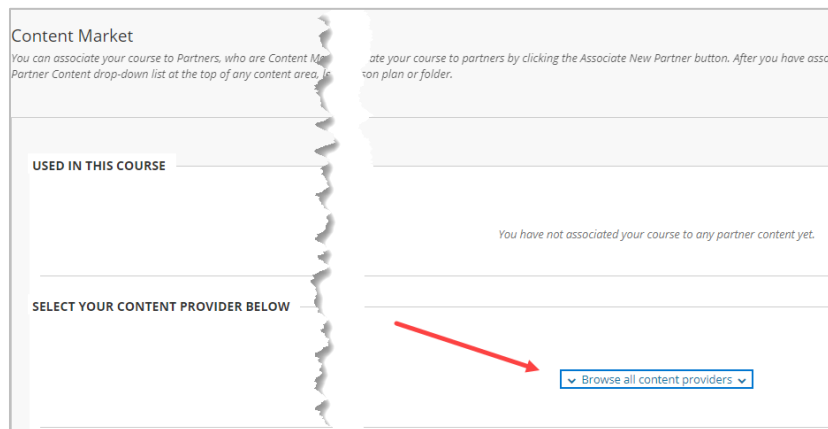
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## Instructions

1. In ulearn, select the **content area** of the course you would like to add your video into (i.e, Week 3).
2. From the **Partner Content** menu, click **Content Market**.



3. Click on **Browse all content providers**.

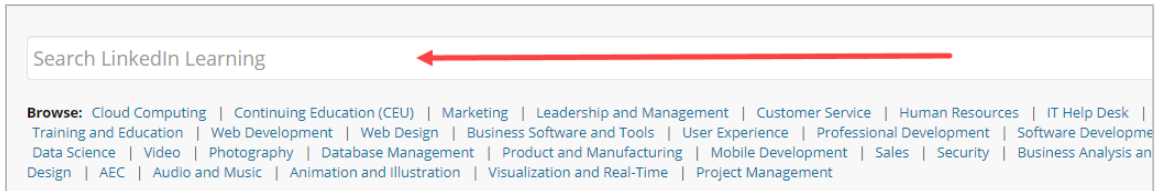


4. Select **LinkedIn Learning**.

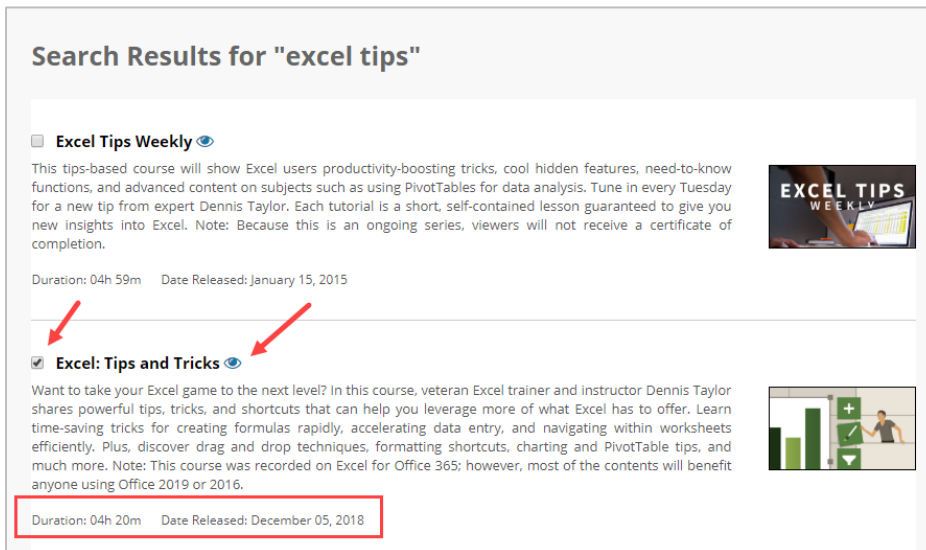


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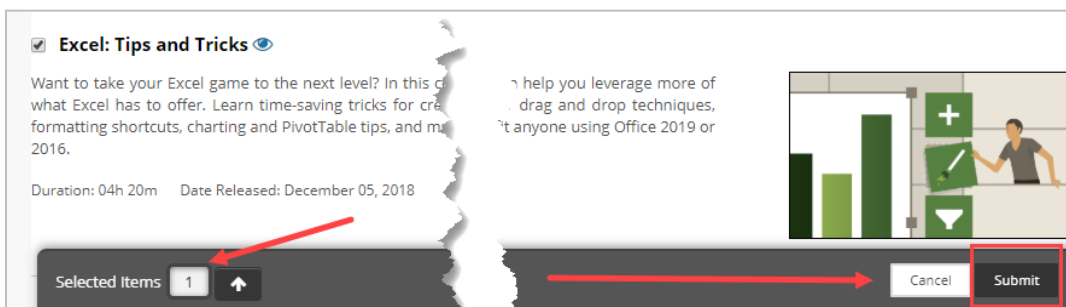
- To look for a specific video, type in the search box. The more specific, the better. For example, if you were looking for Excel Tips, type that phrase in the search box. Alternatively, you could also browse under a specific topic.



- Based on your search terms, a listing of videos will appear along with a description, duration, and date released. **Check the box** for the video you want to select. If you wish to preview the video(s) first, select the **eye icon** next to the name of the video.



- Select additional videos if needed. When done, click **Submit**.



# LINKEDIN LEARNING: ADD A VIDEO

- On the Confirm Content Selection page, the location for the video is listed along with its name and description. If correct, these do not need to be changed. If the location needs to be changed, click Browse under Location.

Confirm Content Selection  
*Confirm the content selection.*

\* Indicates a required field.

**LOCATION**

\* Destination Folder

**LINK INFORMATION**

TITLE	DESCRIPTION	LOCATION
<input type="checkbox"/> Excel: Tips and Tricks	Want to take your Excel game to the next level? In this course, veteran Excel trainer and instructor Dennis Taylor shares powerful tips, tricks, and shortcuts that can help you leverage more of what Excel has to offer. Learn time-saving tricks for creating formulas rapidly, accelerating data entry, and navigating within worksheets efficiently. Plus, discover drag and drop techniques, formatting shortcuts, charting and PivotTable tips, and much more. Note: This course was recorded on Excel for Office 365; however, most of the contents will benefit anyone using Office 2019 or 2016.  Duration: 04h 20m Date Released: December 05, 2018	/Week 3

- Scroll down and click **Submit**.

**CATEGORY**

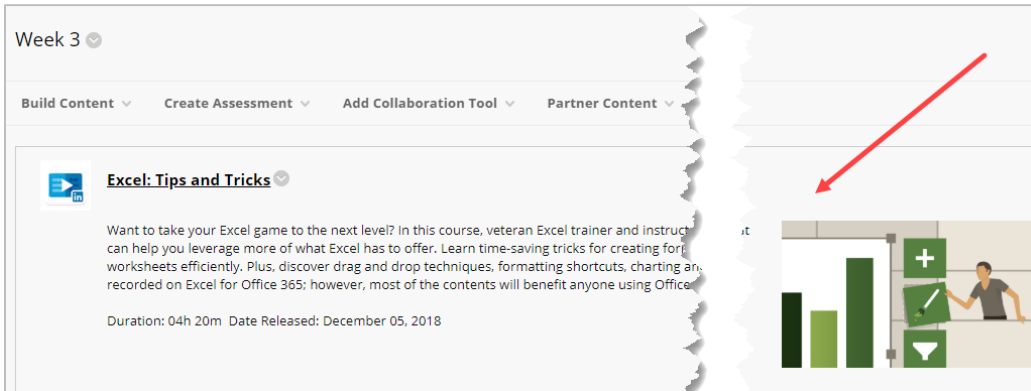
*Categories only apply to gradable items and will be ignored for any non-gradable items.*

\* Category  Existing category

*Click Submit to proceed.*


# LINKEDIN LEARNING: ADD A VIDEO

The video has been added and can be accessed via its **title**.




Week 3 ▾

Build Content ▾ Create Assessment ▾ Add Collaboration Tool ▾ Partner Content ▾

 **Excel: Tips and Tricks** ▾

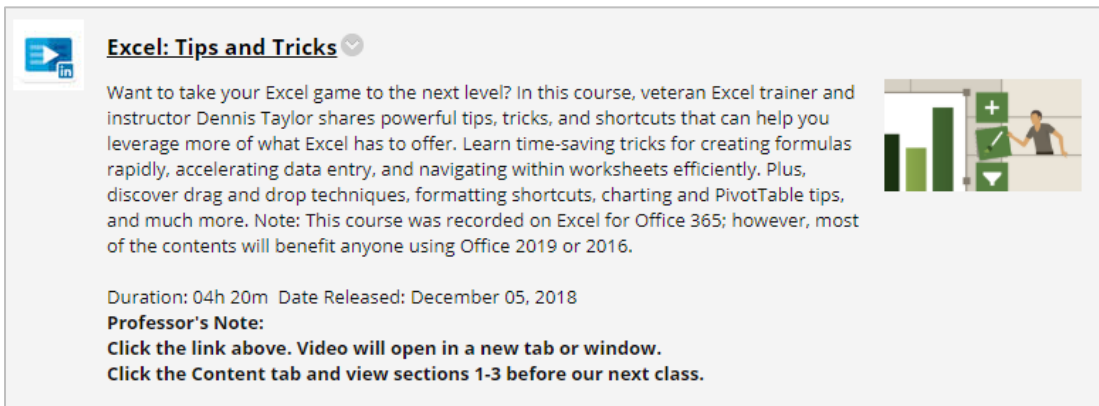
Want to take your Excel game to the next level? In this course, veteran Excel trainer and instructor Dennis Taylor shares powerful tips, tricks, and shortcuts that can help you leverage more of what Excel has to offer. Learn time-saving tricks for creating formulas rapidly, accelerating data entry, and navigating within worksheets efficiently. Plus, discover drag and drop techniques, formatting shortcuts, charting and PivotTable tips, and much more. Note: This course was recorded on Excel for Office 365; however, most of the contents will benefit anyone using Office 2019 or 2016.


Duration: 04h 20m Date Released: December 05, 2018



## Note:

An entire course video will be added. If you need students to only view certain sections of an entire video, you can edit the item by clicking the down arrow next to the title and specifying this information in the description by adding text (i.e., “view sections 1-3 before our next class meeting”) **See suggestion below for entire wording.**



 **Excel: Tips and Tricks** ▾

Want to take your Excel game to the next level? In this course, veteran Excel trainer and instructor Dennis Taylor shares powerful tips, tricks, and shortcuts that can help you leverage more of what Excel has to offer. Learn time-saving tricks for creating formulas rapidly, accelerating data entry, and navigating within worksheets efficiently. Plus, discover drag and drop techniques, formatting shortcuts, charting and PivotTable tips, and much more. Note: This course was recorded on Excel for Office 365; however, most of the contents will benefit anyone using Office 2019 or 2016.

Duration: 04h 20m Date Released: December 05, 2018

**Professor's Note:**  
**Click the link above. Video will open in a new tab or window.**  
**Click the Content tab and view sections 1-3 before our next class.**

