

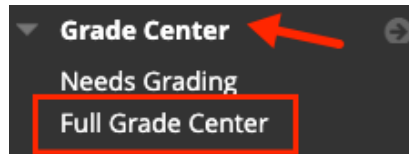
# GRADE CENTER ICON LEGEND

In the grade center, each grade item shows a value for each student. If the value is not a representation of the assigned grade, instructors will see a symbol (icon) to indicate the current status.

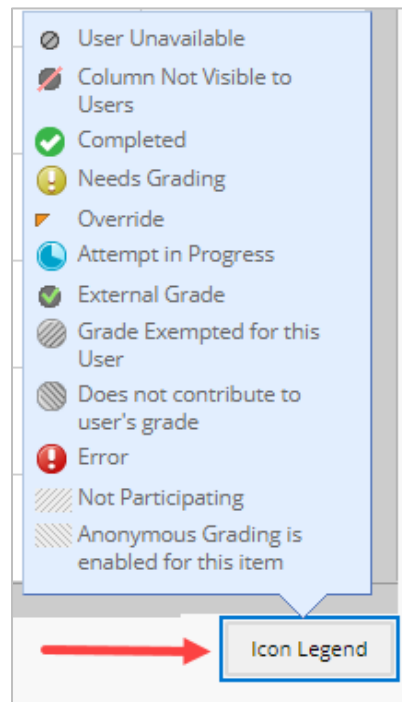
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## Instructions

1. In the Course Management area of the course menu, click on **Grade Center**. A drop down menu appears. Click on **Full Grade Center**.



2. In the lower right corner of your grade center, click **Icon Legend**.



Explanation of Icons:

**User Unavailable** - student is no longer enrolled in the class and cannot see course content

**Column Not Visible to Users** - column has been hidden from all students

**Completed** - item has been completed by student

**Needs Grading** - student has submitted an assignment or test which needs grading

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- Override** - an instructor overrides a grade that the grade center calculated
- Attempt in Progress** - the student is currently completing the assignment or exam
- External Grade** – when enabled on a final letter grade column, you will be able to import final letter grades into [jwuLink](#)
- Grade Exempted for this User** - instructor exempts a grade for the student without penalty
- Error** - error with the assignment, test, or discussion settings (possibly corrupt)
- Not Participating** - student is not participating in the Discussion or Group assignment
- Anonymous Grading is enabled for this item** – student grade will not display until anonymous grading is disabled for the assignment

A dash (-) indicates that there is no information; the student has not taken the Assessment or submitted the Assignment.