

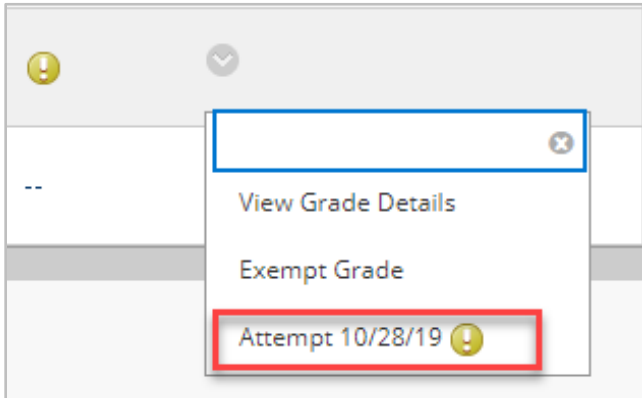
## RECORDING FEEDBACK IN ULEARN

Instructors can record audio or video feedback for graded items. This type of feedback can provide a more personal connection between the instructor and student and may also provide students with clearer feedback.

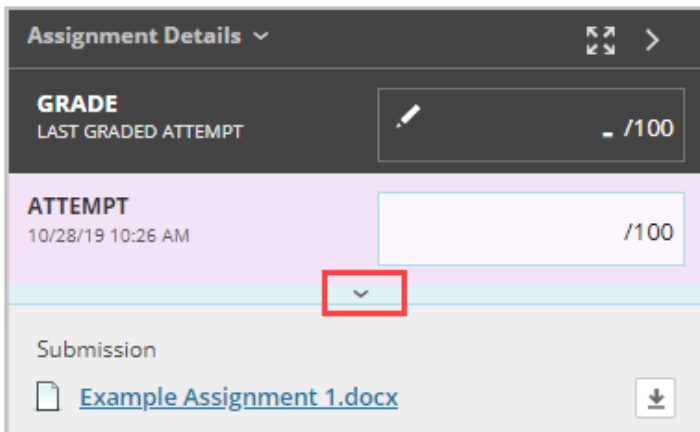
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### Instructions

1. In the Grade Center, find the attempt for the graded item and open the **Attempt**.

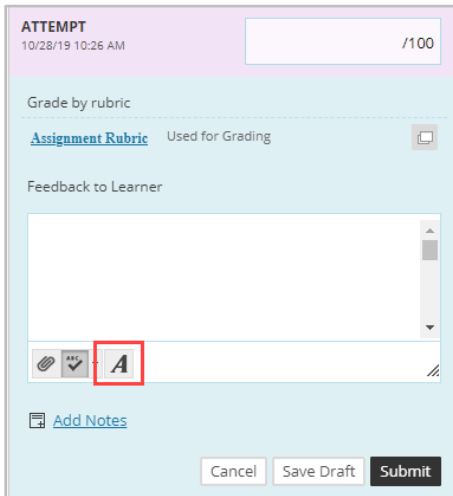


2. Click on the **down arrow** in the blue box.



3. Click the **editor** icon in the *Feedback to Learner* box.

## RECORDING FEEDBACK IN ULEARN




ATTEMPT  
10/28/19 10:26 AM /100

Grade by rubric

[Assignment Rubric](#) Used for Grading

Feedback to Learner

 **A**

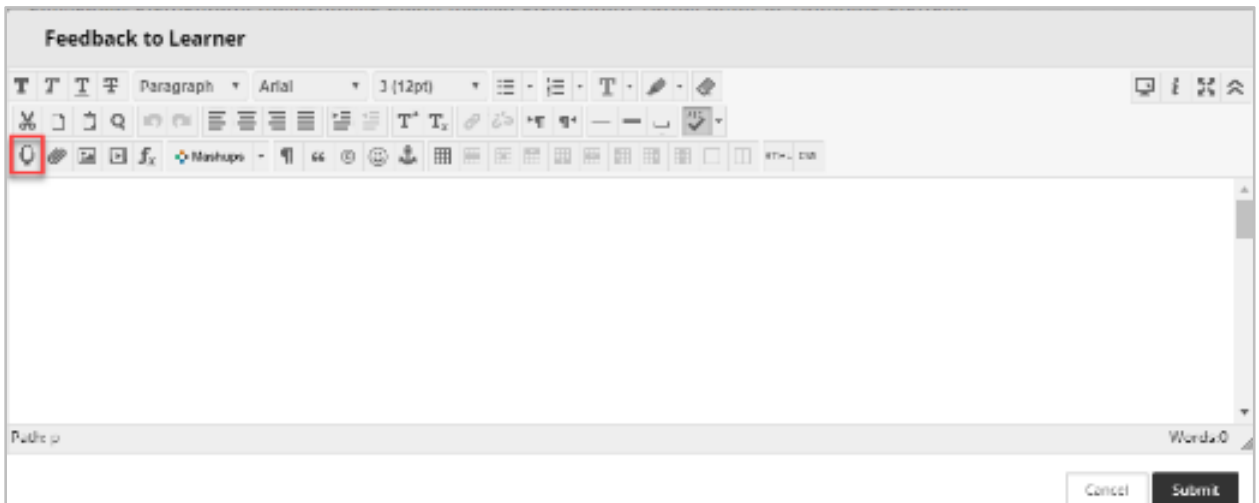
[Add Notes](#)

Cancel Save Draft Submit

**Note:**


Enter the grade first, or grade with the rubric where available.

4. Select the **Insert Recording** icon on the bottom left of the *Feedback to Learner* box.



Feedback to Learner

Paragraph Arial 12pt

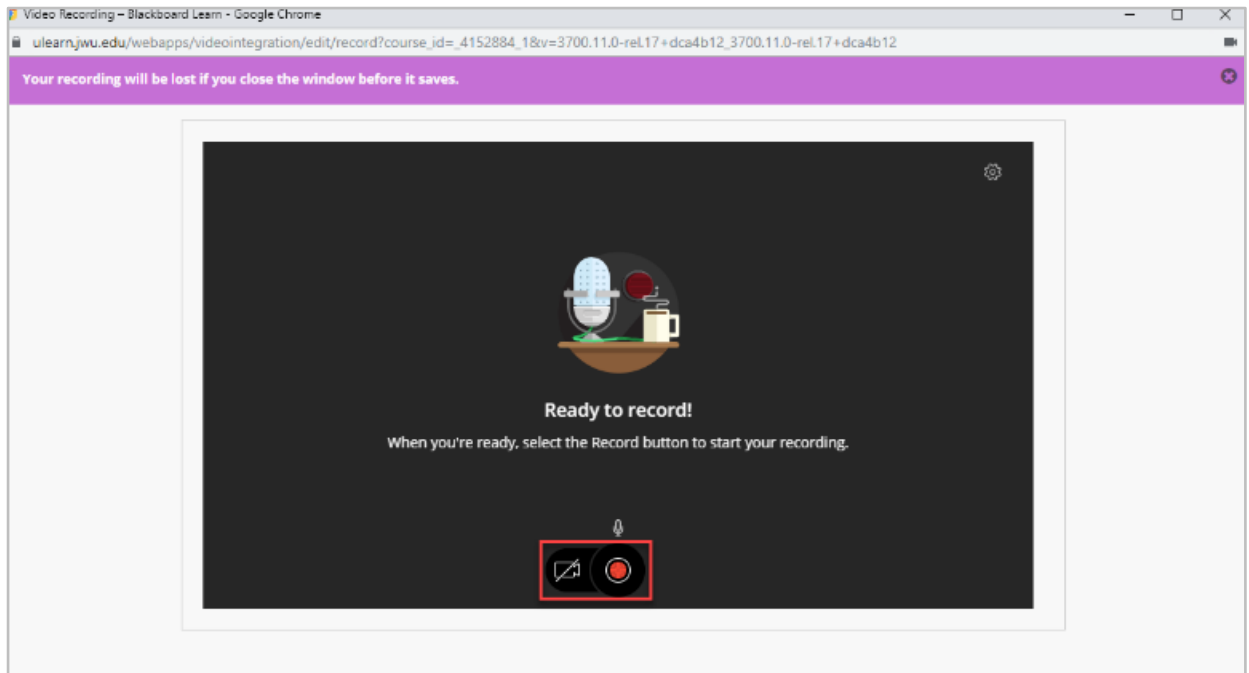


Public 0 Words: 0

Cancel Submit

## RECORDING FEEDBACK IN ULEARN

- Record audio by clicking on the **record** button. To record video feedback select the **camera** icon.

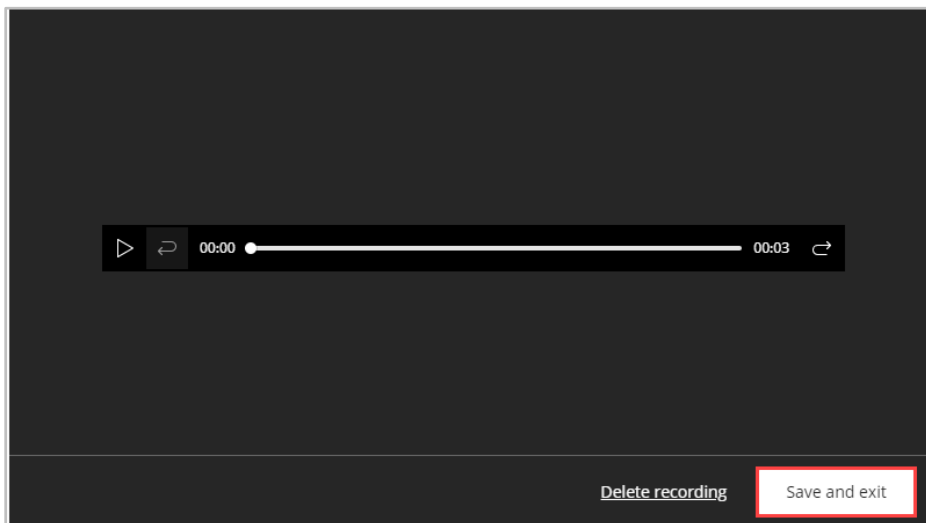


- Record feedback after the 5 second countdown.

**Note:**

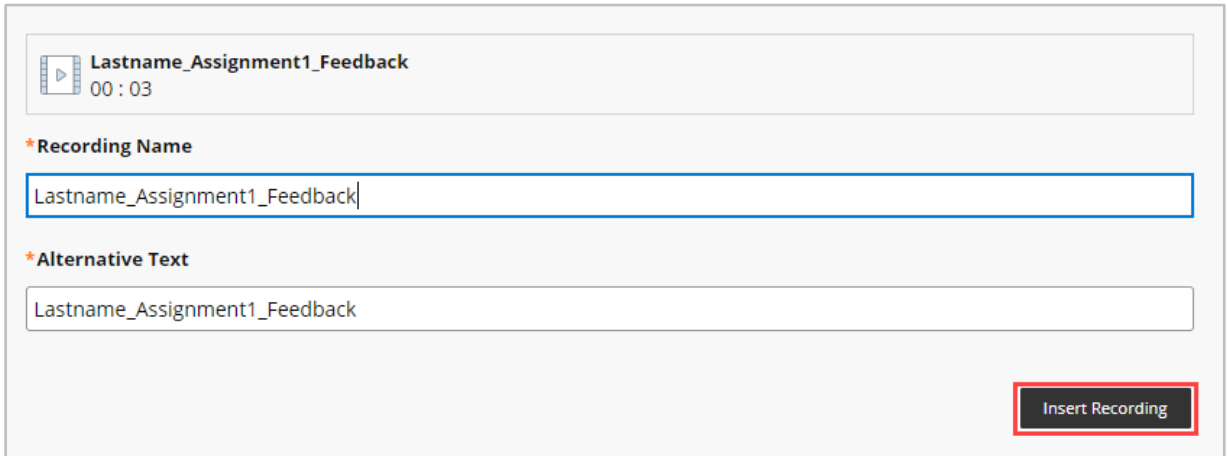
Feedback is limited to 5 minutes maximum.

- Click the **Save and Exit** button when done.



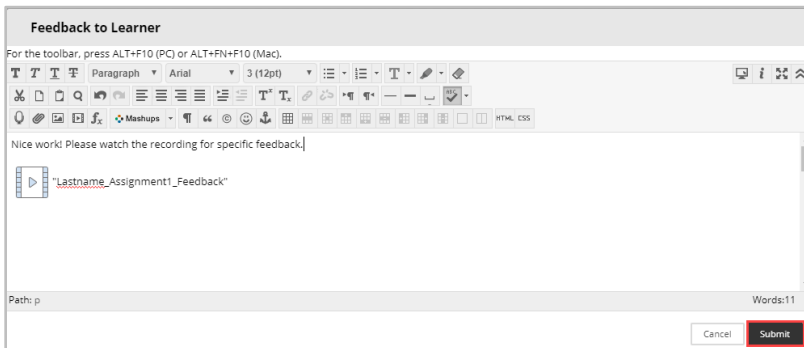
## RECORDING FEEDBACK IN ULEARN

8. Rename the recording file and click **Insert Recording**



The screenshot shows a form for configuring a recording. At the top, there is a video player icon and the text "Lastname\_Assignment1\_Feedback" with a duration of "00:03". Below this, there are two required fields: "Recording Name" and "Alternative Text". Both fields contain the text "Lastname\_Assignment1\_Feedback". At the bottom right of the form, there is a red-bordered button labeled "Insert Recording".

9. The recording is inserted into the **Feedback to Learner** box. Add a note to direct students to the recording, such as "Please listen to my recorded feedback." Click **Submit** to post.



The screenshot shows the "Feedback to Learner" box in ULEARN. It features a rich text editor toolbar at the top with various icons for text formatting, alignment, and linking. Below the toolbar, the text "Nice work! Please watch the recording for specific feedback." is entered. A video player icon is visible, with the recording name "Lastname\_Assignment1\_Feedback" displayed below it. At the bottom of the box, there are "Cancel" and "Submit" buttons.

**Note:**

Feedback recordings are unique to each submission, and cannot be downloaded, shared, or reused.